

Municipality of Portmore

Financing Plan for Estimates of Expenditure 2008/09

Sources of Revenue				Related Expenditure			Excess/ (Shortfall)
		\$				\$	\$
Parochial Revenue Fund Receipts				Expenditure from Parochial Fund Receipts			
Property Taxes (90%)	100,810,782			General Administration	78,729,704		
				Solid Waste Management	12,000,000		
				Parks and Beautification (Council's Better Neighbourhood Program)			
Sub Total - Property Tax	100,810,782			Sub Total - Property Tax Related Expen.	90,729,704		10,081,078
Motor Vehicle Licences	63,600,000			Road & Works Administration			
				Reserve Fund(20% MV Lic.)	12,720,000		
				Available for Road Maintenance	48,630,000		
Sub Total - Motor Vehicle Licences	63,600,000			Sub Total - Motor Vehicle Related Expen.	61,350,000		
General Revenue(Local User Fees and Charges)				Other Community Expenditure			
Trade Licences	1,500,000			Public Health	1,750,000		
Barbers' & Hairdressers' Licences	500,000			Community / Welfare Services	9,800,000		
Shop Licence	150,000						
Places of Amusement	1,500,000						
Pound Fees	150,000						
Numbering Fees	50,000						
Billboards/Encroachment	1,500,000						
Butchers Lic.	150,000						
Miscellaneous Income	25,000						
Subtotal- General Revenue	5,525,000			Sub-total	11,550,000		
Building /Subdivision Fees	14,000,000			Sustainable Development Plan Project			
				Transfers- Sustainable Development plan from Bldg Fees	1,000,000		
	14,000,000			SubTotal	1,000,000		
Commercial(Self-Financing)Services				Commercial(Self-Financing)Services			
Market Fees	208,000			Market Operations	5,267,375		
Transportation Centre & Car Park	500,000			Market Development	-		
SubTotal	708,000			SubTotal	5,267,375		
Total General Revenue	20,233,000			Subtotal	17,817,375		

Municipality of Portmore
Financing Plan for Estimates of Expenditure 2008/09

Sources of Revenue			Related Expenditure		Excess/ (Shortfall)
	\$			\$	\$
General Assistance Grants:-			General Administration		
Administration	72,378,000		Political Directorate	7,886,539	
Sustainable Development Plan			Executive Direction & Administration	5,621,680	
			Corporate Services	46,848,370	
			Infrastructure	6,868,277	
			Compliance & Enforcement	8,783,960	
			Planning	6,651,075	
			Community / Welfare Services	4,460,088	
Sub Total- General Assistance Grants:	72,378,000		Subtotal	87,119,990	
Total General Revenues & Grants	92,611,000		Sub Total - Administration	104,937,365	
Total Revenue	257,021,782		Total Expenditure & Transfers	257,017,069	
			Net Surplus(Deficit)		4,713
			<i>Surplus transfer to Capital Budget</i>		4,242
			<i>Available for Operations (Administrative)</i>		471

Municipality of Portmore

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SOURCES OF REVENUE	Estimates 2008/09	Estimates 2007/08	Actual Revenue 2007/08
	(1)	(2)	(3)
(1) Parochial Revenue Fund			
a) Receipts from Property Tax	100,810,782	64,459,640	54,588,771
b) Motor Vehicle Licences Fees	63,600,000	52,720,000	46,249,885
Sub-total	164,410,782	117,179,640	100,838,657
(2) General Revenue			
Trade Licences	1,500,000	900,000	546,578
Building and Subdivision Fees	14,000,000	16,000,000	12,108,771
Barbers' and Hairdressers' Licences	500,000	500,000	389,500
Butchers' Licences	150,000		
Places of Amusement	1,500,000	1,000,000	1,187,000
Shop Licences	150,000	100,000	168,500
Pound Fees	150,000		
Numbering Fees	50,000		
Billboards & Signs	1,500,000	1,100,000	1,122,000
Income from Investments/Fixed Deposits	0		
Miscellaneous	25,000	25,000	
Sub Total - General Revenue	19,525,000	19,625,000	15,522,348
(3) Commercial (Self-Financing)Services			
Market	208,000	46,800	62,900
Transportation Centre & Car Park	500,000		
Sub Total - Commercial Services	708,000	46,800	62,900
(4) GRANTS			
A. General Assistance Grants			
1. Administration	72,378,000	44,768,000	45,062,383
2. Grants for Sustainable Development Plan	0		
3. Market Development Plan	0		
Total General Assistance Grants	72,378,000	44,768,000	45,062,383
C. Other Grants			
Deficit Funding	0		
(5) Allocation from Equalization Fund			8,633,357
TOTAL REVENUE	257,021,782	181,619,440	170,119,644

**Municipality of Portmore
Recurrent Budget 2008 / 2009**

Programme/Sub Programme	Estimates 2008/2009
Political Direction Political Directorate	7,886,539
Total Programme - Political Direction	7,886,539
Executive Direction and Administration Direction and Management	5,621,680
Total Executive Direction and Administration	5,621,680
Corporate Services	
Financial Management & Accounting Services	8,251,901
Administrative Management & Other Support Services	38,596,469
Total Programme - Corporate Services	46,848,370
Technical Services Division	
Infrastructure	158,947,981
Planning, Development & Environment	7,651,075
Compliance and Enforcement	8,783,960
Market Operation	5,267,375
Total Programme - Technical Services	180,650,391
Community Relations & Civic Affairs	
General Administration	4,460,088
Community Participation	11,550,000
Total Programme - Community Relations & Civic Affairs	16,010,088
Total Recurrent Budget	257,017,069

**Municipality of Portmore
Budgeted Revenue and Expenditure Statement
for Period Ending March 31, 2009**

	Estimates 2008/09 \$	%tage of Total
<u>REVENUE</u>		
Parochial Revenue fund	164,410,782	63.97%
General Revenue	19,525,000	7.60%
Commercial(Self-financing) Services	708,000	0.28%
Government Grants	72,378,000	28.16%
Total Revenue	257,021,782	100.00%
<u>EXPENDITURE</u>		
Political Directorate	7,886,539	3.07%
Executive Direction and Admin.	5,621,680	2.19%
Corporate Services	46,848,370	18.23%
Technical Services	180,650,391	70.29%
Community Relations and Civic Affairs	16,010,088	6.23%
Total Expenditure	257,017,069	100.00%
Surplus/(Deficit)	4,713	
Transfer to Capital		
Transfer to Reserves(Planning & Dev.)		
<i>Subtotal</i>	4,713	
Accumulated Surplus/(Deficit) b/f April 1.....		
Surplus/(Deficit) c/f March 31, 2007	4,713	

Municipality of Portmore Recurrent Budget 2008/09	Head : Function : Sub Function: Programme :	Municipality of Portmore Local Government Services Parochial Executive Direction & Administration		
Sub Programme/Activity	Revised Estimates 2008/09	Approved Estimates 2007/08	Actual Expenditure 2007/08	
Political Direction	7,886,539	4,770,614	6,836,241	
Corporate Services				
Direction and Management	5,621,680	4,332,502	3,463,230	
Financial Management and Accounting	8,251,901	5,505,906	4,711,228	
Administrative Management and Other Support Services	38,596,469	27,973,933	24,114,230	
Total Programme - Executive Direction & Administration	60,356,589	42,582,955	39,124,929	

Analysis of Expenditure			
Compensation of Employees	43,603,293	33,387,926	30,069,696
Travel Expenses and Subsistence	10,050,672	7,464,020	4,437,143
Rental of Property	5,455,400	3,800,000	4,286,576
Public Utility Services	4,838,400	3,068,000	3,388,941
Purchases of other Goods and Services	24,320,500	12,350,000	13,524,738
Grants and Contributions	11,561,000	10,900,000	9,326,316
Purchase of Equipment	3,058,100	2,368,600	2,821,557
Land and Structures	153,129,704	110,633,679	85,280,291
Development Plan	1,000,000	0	0
Total Programme - Executive Direction and Administration	257,017,069	183,972,225	153,135,260

This programme covers both the political directorate and the central administration of the Municipality

The main areas of responsibilities are:

- Development of policies for the Municipality in addition to carrying out the policies of central government in the form of public service to the communities. 0
- Supervision of the operating departments of the Municipality with regards to approved policies and the exercise of budgetary control over expenditure.
- The provision of centralized services for other departments
- Liaison with the Ministry of Local Government, other government departments and the public.

Sub Programme - General Administration

Activity - Political Directorate

Compensation of Employees	4,418,579	3,209,606	4,033,115
Travel Expenses and Subsistence	2,226,460	976,508	501,559
Rental Property, Machinery & Equipment	0	0	73,711
Public Utility Services	0	0	2,400
Purchases of Other Goods & Services	1,155,500	450,000	2,108,906
Grants and Contributions	11,000	0	50,000
Purchases of Equipment	75,000	134,500	66,550
Total Political Directorate	7,886,539	4,770,614	6,836,241

This activity records emoluments paid to the mayor, councillors and support staff.

Activity - Direction and Management

Compensation of Employees	4,173,568	3,098,340	2,679,704
Travel Expenses and Subsistence	1,093,112	879,162	779,525
Purchases of other Goods and Services			
Awards and Indemnities			
Grants and Contributions			4,000
Purchases of Equipment	355,000	355,000	0
Total Direction and Management	5,621,680	4,332,502	3,463,230

The provision made under this activity covers the general direction and management of the Municipality provided by the Chief Administrative Manager.

Activity - Financial Management and Accounting Services

Compensation of Employees	5,113,051	4,317,056	3,523,535
Travel Expenses and Subsistence	713,850	713,850	631,192
Purchases of other Goods and Services	1,500,000		350,426
Purchases of Equipment	475,000	325,000	206,074
Land and Structures	450,000	150,000	
Total Financial Management and Accounting	8,251,901	5,505,906	4,711,228

Activity - Administrative Management and Other Support Services

Compensation of Employees	9,874,619	7,340,483	6,148,889
Travel Expenses and Subsistence	1,060,350	1,016,350	403,526
Rental of Property	4,964,000	3,600,000	4,148,390
Public Utility Services	4,588,400	2,868,000	3,138,560
Purchases of other Goods and Services	16,730,000	10,370,000	6,909,876
Grants & Contributions			109,350
Purchases of Equipment	779,100	779,100	1,394,780
Land and Structures	600,000	2,000,000	1,860,860
Total Administrative Management and Other Support Services	38,596,469	27,973,933	24,114,230

This activity provides for the general office management services including HRD, MIS, and ancillary staff.

Municipality of Portmore Recurrent Budget 2008/09	Head : Function : Sub Function: Programme :	Municipality of Portmore Local Government Services Parochial Technical Services		
Sub Programme/Activity	Revised Estimates 2008/09	Approved Estimates 2007/08	Actual Expenditure 2007/08	
Infrastructure General Administration Road Maintenance Street Lighting Solid Waste Management	61,350,000		75,203,115	
Total Programme - Technical Services	61,350,000	0	75,203,115	

Sub Programme - Infrastructure

Activity - General Administration

Compensation of Employees	4,715,177	3,771,916	3,568,541	
Travel Expenses and Subsistence	2,153,100	1,500,300	774,366	
Purchases of other Goods and Services			150,596	
Grants & Contribution			24,000	
Purchases of Equipment	0		11,063	
Total General Administration	6,868,277	5,272,216	4,528,566	

Sub Programme - Compliance & Enforcement

Activity - General Administration

Compensation of Employees	6,174,360	6,119,209	5,469,079	
Travel Expenses and subsistence	765,600	715,600	175,000	
Rental of Property, Machinery and Equipment				
Public Utility Services				
Purchases of other Goods and Services	1,500,000		2,327,341	
Purchases of Equipment	344,000	375,000	129,425	
Total General Administration	8,783,960	7,209,809	8,100,845	

Municipality of Portmore Recurrent Budget 2008/09	Head : Function : Sub Function: Programme :	Municipality of Portmore Local Government Services Parochial Technical Services		
Sub Programme/Activity	Revised Estimates 2008/09	Approved Estimates 2007/08	Actual Expenditure 2007/08	

Activity - Road Maintenance

Compensation of Employees				
Travel Expenses and Subsistence				
Purchases of other Goods and Services				
Purchases of Equipment				
Land and Structure	61,350,000	50,470,000	78,532,054	
Total Road Maintenance	61,350,000	50,470,000	78,532,054	

Sub Programme -Planning, Development & Environment

Activity - General Administration

Compensation of Employees	4,929,875	3,715,530	3,326,143	
Travel Expenses and Subsistence	1,231,200	1,119,100	835,130	
Purchases of other Goods and Services	0		121,869	
Purchases of Equipment	490,000	225,000	1,013,665	
Development Plan	1,000,000			
Total General Administration	7,651,075	5,059,630	5,296,807	

Municipality of Portmore Recurrent Budget 2008/09	Head : Function : Sub Function: Programme :	Municipality of Portmore Local Government Services Parochial Technical Services		
Sub Programme/Activity	Revised Estimates 2008/09	Approved Estimates 2007/08	Actual Expenditure 2007/08	
Municipality of Portmore Recurrent Budget 2008/09	Head : Function : Sub Function: Programme :	Municipality of Portmore Local Government Services Parochial Municipal Services		
Sub Programme/Activity	Revised Estimates 2008/09	Approved Estimates 2007/08	Actual Expenditure 2007/08	
Commercial Operations General Administration Market Services Cemeteries Abattoir Transportation Centres Other Commercial Operations	5,267,375			
Subtotal	5,267,375	0	0	
Other Municipal Services Animal Pounds Maintenance of Street Lights Public Cleansing and Garbage Disposal Parks and Beautification Civic Improvements and Public Amenities				
Total Programme - Market Services				
Analysis of Expenditure				
Compensation of Employees	2,510,375	609,204		
Travel Expenses and Subsistence	807,000	201,750		
Rental of Property, Machinery and Equipment				
Public Utility Services	250,000	200,000	247,981	
Purchases of Other Goods and Services	1,250,000	580,000	629,600	
Purchases of Equipment	450,000	175,000		
Land and Structures	0			
Total Programme - Municipal Services	5,267,375	1,765,954	877,581	

Municipality of Portmore Recurrent Budget 2008/09	Head : Function : Sub Function: Programme :	Municipality of Portmore Local Government Services Parochial Technical Services		
Sub Programme/Activity	Revised Estimates 2008/09	Approved Estimates 2007/08	Actual Expenditure 2007/08	

Sub Programme - Other Municipal Services

Activity - Public Cleansing and Garbage Disposal

Purchases of Goods and Services Grants and Contributions	78,729,704	44,813,679	1,348,516	
Total Public Cleansing and Garbage Disposal	78,729,704	44,813,679	1,348,516	

Activity - Parks and Beautification

Purchases of Goods and Services Grants and Contributions	12,000,000	13,200,000	3,538,861	
Total Parks and Beautification	12,000,000	13,200,000	3,538,861	

Municipality of Portmore Recurrent Budget 2008/09	Head : Function : Sub Function: Programme :	Municipality of Portmore Local Government Services Parochial Technical Services		
Sub Programme/Activity	Revised Estimates 2008/09	Approved Estimates 2007/08	Actual Expenditure 2007/08	

Municipality of Portmore Recurrent Budget 2008/09	Head : Function : Sub Function: Programme :	Municipality of Portmore Local Government Services Parochial Community Relations & Civic Affairs		
Sub Programme/Activity	Revised Estimates 2008/09	Approved Estimates 2007/08	Actual Expenditure 2007/08	
General Administration Community Participation				
Total Programme - Community Relations and Civic Affairs	0			
Analysis of Expenditure				
Compensation of Employees	1,693,688	1,206,582	1,320,691	
Travel Expenses and Subsistence	341,400	341,400	336,845	
Rental of Prop. Machine & Equip.	150,000	200,000	64,475	
Purchases of Other Goods and Services	2,185,000	950,000	926,123	
Purchases of Equipment	90,000			
Total Programme - Community Relations and Civic Affairs	4,460,088	2,697,982	2,648,135	

Activity - Community Participation

Grants & Contribution	9,800,000	9,650,000	9,138,966	
Public Education	1,750,000	1,250,000		
Total Community Participation	11,550,000	10,900,000	9,138,966	

Municipality of Portmore
 Recurrent Estimates of Expenditure 2008/09

SUMMARY OF TOTAL EXPENDITURE BY OBJECTS

Activity	21 Compensation of Employees	22 Travel Exps. and Subsistence	23 Rental of Prop. Machinery and Equipment	24 Public Utility Services	25 Purchases of Other Goods and Services	30 Grants and Contributions	31 Purchases of Equipment	32 Land and Structures	Total
Political Direction									
Political Directorate	4,418,579	2,226,460	0	0	1,155,500	11,000	75,000	0	7,886,539
Total Political Direction	4,418,579	2,226,460	0	0	1,155,500	11,000	75,000	0	7,886,539
Executive Direction and Administration									
Direction and Management	4,173,568	1,093,112					355,000		5,621,680
Total Executive Direction & Administration	4,173,568	1,093,112	0	0	0	0	355,000	0	5,621,680
Corporate Services									
Financial Management and Accounting Services	5,113,051	713,850			1,500,000		475,000	450,000	8,251,901
Administrative Management and Other Support Services	9,874,619	1,060,350	4,964,000	4,588,400	16,730,000		779,100	600,000	38,596,469
Total Corporate Services	14,987,670	1,774,200	4,964,000	4,588,400	18,230,000	0	1,254,100	1,050,000	46,848,370
Technical Services									
Infrastructure and Enforcement	4,715,177	2,153,100		0	0		0	152,079,704	158,947,981
Planning, Development & Environment	4,929,875	1,231,200			0	1,000,000	490,000		7,651,075
Compliance and Enforcement	6,174,360	765,600			1,500,000		344,000		8,783,960
Market Operations	2,510,375	807,000		250,000	1,250,000		450,000	0	5,267,375
Total Technical Services	18,329,787	4,956,900	0	250,000	2,750,000	1,000,000	1,284,000	152,079,704	180,650,391
Community Relations and Civic Affairs									
General Administration	1,693,688	341,400	150,000		2,185,000		90,000		4,460,088
Community Participation					0	11,550,000			11,550,000
Total Community Relations and Welfare	1,693,688	341,400	150,000		2,185,000	11,550,000	90,000	0	16,010,088
Total Recurrent Estimates	43,603,293	10,392,072	5,114,000	4,838,400	24,320,500	12,561,000	3,058,100	153,129,704	257,017,069

Municipality of Portmore

**TOTAL RECURRENT BUDGET - 2008/09
SUMMARY OF TOTAL EXPENDITURE CLASSIFIED BY OBJECTS**

Object Classification	Estimates 2008/09	Pct. of Total Exp.
21. Compensation of Employees	43,603,293	16.97%
22. Travel Expenses & Subsistence	10,392,072	4.04%
23. Rental of Property, Mach. & Eqpt.	5,114,000	1.99%
24. Public Utility service	4,838,400	1.88%
25. Purchase of Goods & Services	24,320,500	9.46%
28. Retirement Benefits		
30. Grants & Contributions	12,561,000	4.89%
31. Purchase of Equipment	3,058,100	1.19%
32. Land and Structure Road Maintenance	153,129,704	59.58%
Total	257,017,069	100.00%

Schedule of Revenue

	Budget 2008/09	Explanatory Notes
Parochial Revenue Fund	164,410,782	
Property Taxes	100,810,782	Based on weighed average of property taxes payable and 29% compliance
Motor Vehicle Lic. Fees	<u>63,600,000</u>	Projection based on 11/40th of total estimated for St. Catherine wef 1/7/03
General Revenue	19,525,000	
Trade Licences	1,500,000	Projection based on actual activities for 2007/2008 and Expectation for 2008/09
Building & Subdivision Fees	14,000,000	Projection based on actual activities for 2007/2008 and Expectation for 2008/09
Barbers & Hairdressers Lic.	500,000	Projection based on actual activities for 2007/2008 and Expectation for 2008/09
Places of Amusement	1,500,000	Projection based on actual activities for 2007/2008 and Expectation for 2008/09
Billboard & Signs	1,500,000	Projection based on actual activities for 2007/2008 and Expectation for 2008/09
Shop Licences	150,000	Projection based on actual activities for 2007/2008 and Expectation for 2008/09
Numbering Fees	50,000	Projection on this item is conservative set at 10% compliance initially.
Pound Fees	150,000	Projection on this item is conservative contract not yet finalized
Butcher's Licence	150,000	Projection based on survey done in 2006
Miscellaneous Income	25,000	Photocopying, etc.
Commercial(Self-Financing Services)	708,000	
Market Fees	208,000	80 spaces @ \$50 p.d for 1 day per week
Transportation Centre & Car Park	500,000	
GRANTS		
A. General Assistance Grants		
1. Administration	72,378,000	Government Budgetary Allocation 2008/2009
2. Grants for Sustainable Development Plan		
3. Market Development Plan		
Total General Assistance Grants	72,378,000	
C. Other Grants		
Deficit Funding		
Total General Assistance Grants	0	
Allocation from Equalization Fund		
TOTAL REVENUE	<u>257,021,782</u>	

Details of Estimates of Expenditure

Programme: Political Direction

Sub-Programme: Political Directorate

Activity: Political Directorate

Objects:		Estimates 2008/09 \$
21 Compensation of Employees(from personal Emolument Schedule) Overtime	500,000	4,418,579
22 Travelling and Subsistence		2,226,460
Housing Allowance	249,660	
Special Meetings & Deputations	500,000	
Administrative Asst.	200,040	
Subsistence Allowance - 8 meetings p.m @ \$100 p.day for 11 cllrs	79,200	
Subsistence for approved duty outside of Parish @ \$150 per day	60,000	
Overseas travel (Conference)	500,000	
Subsistence for Overseas travel - US\$276 p.d for 30 days (Exchange rate \$77 : US\$1)	637,560	
23 Rental of Prop.		
24 Public Utility Services		-
25 Purchases of Other Goods and Services		1,155,500
Official Entertainment	500,000	
Repairs & Service - Motor Vehicle	250,000	
Tyres & Tubes	100,000	
Lic. & Examination Fee B65	5,500	
Petrol & Lubricants	300,000	
29 Awards and Indemnities	-	-
30 Grants and Contributions		11,000
Subvention to Alga (\$1000 per councillor)	11,000	
31 Office Furniture and Equipment		75,000
Computer	75,000	
32 Land and Structures		
Total		<u>7,886,539</u>

Details of Estimates of Expenditure

Programme: Executive Direction & Administration

Sub-Programme: General Administration

Activity: Direction and Management

Objects:**	Estimates 2008/09 \$
21. Compensation of Employees(from personal Emolument Schedule)	4,173,568
22. Travelling and Subsistence	1,093,112
Motor Vehicle Upkeep	1,072,412
Mileage	20,700
Admin. Assistant- 5000 km p.a @ \$20.70 per km	10,350
Auditor- 500 km p.a @ \$20.70 per km	10,350
Chief Admin Manager-Overseas Subsistence	207,900
23. Rental of Prop.	
24. Public Utility Services	
25. Purchases of Other Goods and Services	
29. Awards and Indemnities	
30. Grants and Contributions	
31. Office Furniture and Equipment	355,000
Computer	75,000
Laptop	130,000
Furniture	150,000
32. Land and Structures	
	5,621,680

**Insert Details of SubObjects/Sub-SubObjects after each object classification.

Details of Estimates of Expenditure

Programme: Corporate Services

Sub-Programme: General Administration

Activity: Financial Management and Accounting

Objects:**	Estimates 2008/09 \$
21. Compensation of Employees(from personal Emolument Schedule)	5,113,051
22. Travelling and Subsistence	713,850
Motor Vehicle Upkeep	600,000
Mileage	113,850
Accountant-1500 km p.a @ \$20.70 per km	31,050
Corporate Service Director- 4000 km p.a. @ \$20.70 p	82,800
Corporate Service Director-Overseas Subsistence	207,900
23. Rental of Prop.	
24. Public Utility Services	
25. Purchases of Other Goods and Services	1,500,000
Accounting Package	1,500,000
29. Awards and Indemnities	
30. Grants and Contributions	
31. Office Furniture and Equipment	475,000
Computer	75,000
Furniture	200,000
Laptop (2)	200,000
32. Land and Structures	450,000
Office Remodelling	450,000
	8,251,901

Details of Estimates of Expenditure

Programme: Corporate Services
 Sub-Programme: General Administration
 Activity: Administrative Management

Objects:**	Estimates 2008/09 \$
21. Compensation of Employees(from personal Emolument Schedule)	9,874,619
Overtime	963,495
22. Travelling and Subsistence	1,060,350
Motor Vehicle Upkeep	300,000
Mileage	760,350
Administrator 500 Km @ \$20.70 per km	10,350
Overseas Travel	750,000
23. Rental of Prop.	4,964,000
Rental of Offices \$402,000 monthly	4,824,000
Rental Auditorium for special meetings	140,000
24. Public Utility Services	4,588,400
Telephone	960,000
Electricity	2,160,000
Water	600,000
Internet	140,000
Cable Service	96,000
Telephone- Close User Group	540,000
Website Hosting	92,400

Details of Estimates of Expenditure

Programme: Corporate Services

Sub-Programme: General Administration

Activity: Administrative Management

25. Purchases of Other Goods and Services		16,730,000
Drugs & Medical Supplies	150,000	
Uniform for Employees(Driver, Office Attendant)	150,000	
Stationery	1,000,000	
Food & Drink	150,000	
Consultant Services	500,000	
Legal Fees	2,500,000	
Advertising	500,000	
Insurance (All Risk)	750,000	
Printing	800,000	
Repairs to Funiture, machinery eqpt.	250,000	
Service Contract (Photocopier)	400,000	
Service Airconditioning Unit	600,000	
Motor Vehicle Expense	700,000	
Postage	50,000	
Other Professional Fees	250,000	
Website Development	950,000	
Training	1,000,000	
Newspaper Subscription	200,000	
Petrol	2,500,000	
Toiletries	300,000	
Courier	120,000	
Security	1,000,000	
Janitorial & Pestcontrol	510,000	
Casual Labourer	250,000	
Staff Welfare	500,000	
General Catering	250,000	
Other	400,000	

29. Awards and Indemnities

30. Grants and Contributions

31. Office Furniture and Equipment		779,100
Computer Hardware	300,000	
Computer Software	100,000	
Furniture	250,000	
Fax Machine (2)	80,000	
Typewriter (2)	40,100	
Scanner	9,000	

32. Land and Structures		600,000
General Office Expansion	600,000	

38,596,469

Details of Estimates of Expenditure

Programme: Technical Services
 Sub-Programme: Planning, Development & Environment
 Activity: General Administration

Objects:**	Estimates 2008/09 \$
21. Compensation of Employees(from personal Emolument Schedule)	4,929,875
22. Travelling and Subsistence	1,231,200
Motor Vehicle Upkeep	900,000
Mileage	331,200
Director, P, D E 5000 km per annum @ \$20.70 per km	103,500
Urban Planner 4000 km per annum @ \$20.70 per km	82,800
Planning Coordinator 2000 km per annum @ \$20.70 per km	41,400
Disaster Coordinator 5000 km per annum @ \$20.70 per km	103,500
Director, P,DE-Overseas Subsistence	207,900
23. Rental of Prop.	
24. Public Utility Services	
25. Purchases of Other Goods and Services	
29. Awards and Indemnities	
30. Grants and Contributions	0
31. Office Furniture and Equipment	490,000
Plotter	150,000
Computers (2)	150,000
Global Positioning System Receiver	40,000
Furniture	150,000
32. Land and Structures	
Total Planning Administration	6,651,075
Development Plan	1,000,000
Sustainable Development Plan(Consultancy)	
Infrastructure	1,000,000
	7,651,075

Details of Estimates of Expenditure

Programme: Technical Services
 Sub-Programme: Infrastructure
 Activity: General Administration

		Estimates 2008/09 \$
Objects:**		
21. Compensation of Employees(from personal Emolument Schedule)		4,715,177
22. Travelling and Subsistence		2,153,100
Motor Vehicle Upkeep	1,200,000	
Municipal Engineer Building Officer (3)		
Mileage		953,100
Municipal Engineer	7000 km per annum @ \$20.70 per km	144,900
Building Officer (3)	24000 km per annum @ \$20.70 per km	496,800
Building Assistant	5000 km per annum @ \$20.70 per km	103,500
Municipal Engineer-Overseas Subsistence		207,900
23. Rental of Prop.		
24. Public Utility Services		0
25. Purchases of Other Goods and Services		
29. Awards and Indemnities		
30. Grants and Contributions		
31. Office Furniture and Equipment		0
32. Land and Structures		
	Parks/Beautification	12,000,000
	Solid Waste Management	78,729,704
	General Administration	90,729,704
		-
Drain Cleaning, Bushing & Asphaltting	Road Maintenance - Council	46,130,000
	Street Sign Errection	500,000
	Sidewalk -Municipality	2,000,000
	Road & Works-Admin	
	Emergency Fund (20% M/V Lic.)	12,720,000
		61,350,000
		158,947,981

Programme: Technical Services
Sub-Programme: Compliance & Enforcement
Activity: General Administration

		Estimates 2008/09 \$
Objects:**		
21. Compensation of Employees(from personal Emolument Schedule)		6,174,360
22. Travelling and Subsistence		765,600
Upkeep	600,000	
Mileage	165,600	
Compliance & Enforcement	5000km @ \$20.70 per km	103,500
Revenue Enhancement Supervisor	3000km @ \$20.70 per km	62,100
23. Rental of Prop.		
24. Public Utility Services		0
25. Purchases of Other Goods and Services		1,500,000
Support Service for Enforcement Activities	1,500,000	
29. Awards and Indemnities		
30. Grants and Contributions		
31. Office Furniture and Equipment		344,000
Computers (2)	150,000	
Furniture	154,000	
Digital Camera	40,000	
32. Land and Structures		0
		8,783,960

Programme: Technical Services
 Sub-Programme: Market Operations
 Activity: General Administration

		Estimates 2008/09 \$
Objects:**		
21. Compensation of Employees(from personal Emolument Schedule)		2,510,375
Overtime	430,144	
22. Travelling and Subsistence		807,000
Upkeep	600,000	
Mileage		
Commercial Service Manager	5000km @ \$20.70 per km	103,500
Programme Manager	5000km @ \$20.70 per km	103,500
23. Rental of Prop.		
24. Public Utility Services		250,000
Water	250,000	
25. Purchases of Other Goods and Services		1,250,000
Other (General Maintenance)	750,000	
Janitorial	500,000	
29. Awards and Indemnities		
30. Grants and Contributions		
31. Office Furniture and Equipment		450,000
Computer (2)	150,000	
Furniture	300,000	
32. Land and Structures		0
		5,267,375

Details of Estimates of Expenditure

Programme: Community Services
Sub-Programme: Community & Welfare Services
Activity: General Administration

Objects:**	Estimates 2008/09 \$
21. Compensation of Employees(from personal Emolument Schedule)	1,693,688
22. Travelling and Subsistence	341,400
Motor Vehicle Upkeep	300,000
	300,000
Mileage	41,400
2000km @ \$20.70 per km	41,400
23. Rental of Prop.	150,000
24. Public Utility Services	
25. Purchases of Other Goods and Services	2,185,000
Food & Drinks	350,000
Printing	350,000
Advertising/Public Relations	750,000
Publications (Newsletters)	485,000
Casual Labour	250,000
29. Awards and Indemnities	
0	
31. Office Furniture and Equipment	90,000
Computer	75,000
Digital Camera	15,000
32. Land and Structures	
	4,460,088

Details of Estimates of Expenditure

Programme: Community Services
Sub-Programme: Community & Welfare Services
Activity: Community Participation

Objects:**	Estimates 2008/09 \$
21. Compensation of Employees(from personal Emolument Schedule)	0
22. Travelling and Subsistence	0
23. Rental of Prop.	0
24. Public Utility Services	
25. Purchases of Other Goods and Services Food & Drinks	
29. Awards and Indemnities	
30. Grants and Contributions	
Quality of Life	9,800,000
Early Childhood Education	450,000
Senior Citizen Programmes	400,000
Summer Programmes	1,500,000
Mayor's Treat and Christmas Lighting	500,000
Education Assistance	1,200,000
Community Base Organizations - Assistance	1,450,000
Heritage Week	600,000
Emancipation & Independence	700,000
Labour Day	800,000
Portmore Citizen's Advisory Council	800,000
Local Government & Community Month	500,000
Mosquito Eradication Programme	900,000
Public Education	1,750,000
Public Health Education	200,000
Mosquito Mitigation	200,000
Disaster Mitigation	500,000
Crime Awareness	50,000
Enforcement & Compliance	250,000
Revenue Related Programmes	400,000
Other	150,000
31. Office Furniture and Equipment	0
32. Land and Structures	0
	11,550,000

Schedule of Personal Emoluments

Council: Portmore Municipal Council
Programme: Political Direction
Sub-Programme: Political Directorate
Activity: Political Directorate

Establishment by Category Level	Positions					Salaries and Allowancies			Staff Composition		
	Established Posts	Non-Established Posts	Total	No. Presently in Position	Vacancies	Salary	Allowances	Total	Permanent	Temporary	Relief
Mayor	1		1	1		2,092,139	249,660	2,341,799	yes		
Deputy Mayor	1		1	1		209,208		209,208	yes		
Councillors (11)	10		10	0				0			
Executive Assistant (AM3)	1		1	1		893,808	200,040	1,093,848		yes	
Mayor's Helper (Contract)	0	1	1	1		334,620		334,620		yes	
Driver [LMO/DR1] Mayor	1		1			388,804		388,804			
			0					0			
Total	14	1	15	4		3,918,579	449,700	4,368,279			

Council: Portmore Municipal Council
Programme: Executive Direction & Administration
Sub-Programme: General Administration
Activity: Direction & Management

Establishment by Category Level	Positions					Salaries and Allowancies			Staff Composition		
	Established Posts	Non-Established Posts	Total	No. Presently in Position	Vacancies	Salary	Allowances	Total	Permanent	Temporary	Relief
Chief Administrative Manager [SEG 4]	1		1	1		2,485,517	572,412	3,057,929		yes	
Administrative Assistant [AM 3]	1		1	1		986,597	300,000	1,286,597		yes	
Internal Auditor (AS 2)	1		1	0	Vacant	701,454	200,000	901,454			
			0					0			
			0					0			
Total	3	0	3	2		4,173,568	1,072,412	5,245,980			

Council: Portmore Municipal Council

Programme: Corporate Services

Sub-Programme: General Administration

Activity: Financial Mangement and Administration

Establishment by Category Level	Positions					Salaries and Allowancies			Staff Composition		
	Established Posts	Non-Established Posts	Total	No. Presently in Position	Vacancies	Salary	Allowances	Total	Permanent	Temporary	Relief
Corporate Services Director (SEG2)	1	0	1	1	1	1,725,362	300,000	2,025,362			
Accountant [FMG/PA1]	1		1	1		1,303,653	300,000	1,603,653			
Accounting Technician (AT 1)	2	0	2	1	1	1,196,445		2,392,890			
Cashier(FMG/CS1)	1		1	1	1	450,172		450,172			
Accounting Clerk (AC1)		1	1	1	1	437,419		437,419			
Total	5	1	6	5		5,113,051	600,000	6,909,496			

Council: Portmore Municipal Council

Programme: Corporate Services

Sub-Programme: Administrative Management a& Other Support Services

Activity: General Administration

Establishment by Category Level	Positions					Salaries and Allowancies			Staff Composition		
	Established Posts	Non-Established Posts	Total	No. Presently in Position	Vacancies	Salary	Allowances	Total	Permanent	Temporary	Relief
HR & Facilities Manager (AM 4)	1	0	1	1	1	1,217,311	300,000	1,517,311			
Senior Secretary(OPS/SS3)	2	0	2	1	1	1,446,679		1,446,679			
Secretary(OPS/SS2)	4	0	4	2	2	1,779,658		1,779,658			
Administrator (GMG/AM1)	1		1			351,572		351,572			
Records Officer (RIM2) - Registry	1	0	1	1		517,514		517,514			
Customer Service Officer	1	0	1	0		587,414		587,414			
Office Attendant (LMO/TS1)	1	1	2	2		703,976		703,976			
Driver [LMO/DR1] 1	2		2	1	1 Contract	420,160		420,160			
Bearer(PTO/CA 2)		1	1	1	1 Contract	360,776		360,776			
Artisan		1	1	1	1 Contract	650,000		650,000			
Cleaners (TS 4)		2	2	2	2 Contract	876,064		876,064			
Total	13	5	18	12		8,911,124	300,000	9,211,124			

Council: Portmore Municipal Council

Programme: Technical Services

Sub-Programme: Infrastructure

Activity: General Administration

Establishment by Category Level	Positions					Salaries and Allowancies			Staff Composition		
	Established Posts	Non-Establish Posts	Total	No. Presently in Position	Vacancies	Salary	Allowances	Total	Permanent	Temporary	Relief
Engineer (SOG/ST7)	1		1	1		1,529,095	300,000	1,829,095			
Building Officer(SOG/ST5)	2	0	2	1		2,139,783	600,000	2,739,785			
Building Assistant(SOG/ST3)	1	1	2	2		682,299	300,000	982,299			
Machine Operator		1	1			364,000		364,000			
Total	4	1	5	4		4,715,177	1,200,000	5,915,179			

Council: Portmore Municipal Council

Programme: Technical Services

Sub-Programme: Compliance & Enforcement

Activity: General Administration

Establishment by Category Level	Positions					Salaries and Allowancies			Staff Composition		
	Established Posts	Non-Establish Posts	Total	No. Presently in Position	Vacancies	Salary	Allowances	Total	Permanent	Temporary	Relief
Compliance & Enforcement (GMG/SEG1)	1		1			1,238,459	300,000	1,538,459			
Municipal Police - Supervisor (LMO/TS 4)	1		1	1		602,099		602,099			
Municipal Police (LMO/TS 3)	7		8	8		3,067,168		3,067,168			
Revenue Enhancement Supervisor (LMO/TS 4)		1	1		Contract	406,744	300,000	706,744			
Enforcement Clerk (SOG/ST1)						372,560		372,560			
Gratuity						487,330		487,330			
Total	9	1	10	9		6,174,360	600,000	6,774,360			

Council: Portmore Municipal Council

Programme: Technical Services

Sub-Programme: Market Operation

Activity: General Administration

Establishment by Category Level	Positions					Salaries and Allowancies			Staff Composition		
	Established Posts	Non-Established Posts		No. Presently in Position	Vacancies	Salary	Allowances	Total	Permanent	Temporary	Relief
Commercial Service Manager (GMG/SEG1) Programme Manager	1		1	1	Contract	1,208,223	300,000	1,508,223			
						872,008	300,000	1,172,008			
Total	1	0		1		2,080,231	600,000	2,680,231			

Council: Portmore Municipal Council

Programme: Planning

Sub-Programme: Planning Development & Environment

Activity: General Administration

Establishment by Category Level	Positions					Salaries and Allowancies			Staff Composition		
	Established Posts	Non-Established Posts	Total	No. Presently in Position	Vacancies	Salary	Allowances	Total	Permanent	Temporary	Relief
Director, Planning Development & Environment (SOG/ST7)	1		1	1		1,415,230	300,000	1,715,230			
Urban (Physical) Planner (SOG/ST5)	1		1	1		989,531	300,000	1,289,531			
Planning Coordinator (SOG/ST4)	1		1			797,862		797,862			
Disaster Coordinator (GMG/AM4)	1		1			1,100,261	300,000	1,400,261			
Planning Clerk (SOG/ST1)						417,994		417,994			
Gratuity						208,997		208,997			
Total	4	0	3	2		4,929,875	900,000	5,829,875			

Council: Portmore Municipal Council

Programme: Community Services

Sub-Programme: Community & Welfare Services

Activity: General Administration

Establishment by Category Level	Positions					Salaries and Allowancies			Staff Composition		
	Established Posts	Non-Established Posts		No. Presently in Position	Vacancies	Salary	Allowances	Total	Permanent	Temporary	Relief
Community & Public Relations Snr Officer(MCG/IE2)	1	0		1		775,333	300,000	1,075,333			
Community & Public Relations -Assistant		1				612,237		612,237			
Gratuity						306,119		306,119			
Total	1	1		1		1,693,688	300,000	1,993,688			

Municipality of Portmore

TOTAL RECURRENT BUDGET - 2008/09

SUMMARY OF TOTAL GRANT ASSISTANT REQUESTED CLASSIFIED BY OBJECTS

Object Classification	Estimates 2008/09	Pct. of Total Exp.
21. Compensation of Employees	41,526,000	57.37%
22. Travel Expenses & Subsistence	9,914,000	13.70%
23. Rental of Property, Mach. & Eqpt.	2,307,000	3.19%
24. Public Utility service	12,631,000	17.45%
25. Purchase of Goods & Services	6,000,000	8.29%
Total	72,378,000	100.00%